

Wildwood Crest Board of Education
Work Meeting/ Regular Meeting
Crest Memorial School
Media Center
August 23, 2023 at 5:30 Work Session:

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement
 - a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place and date of holding this meeting by posting notice in main office of Crest Memorial School, placement of advertisement in The Press Newspaper on July 15, 2023.
4. Roll Call
5. Closed Session-

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Wildwood Crest Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters involving anticipated or pending litigation, including matters of attorney client privileges, and specifically: Sick Leave Law

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/ will not return to open session to conduct business at the conclusion of the executive session. Closed session should take no longer than 30 minutes.
6. Committee Reports- old/new business
 - a. Curriculum
 - b. Technology
 - c. Buildings & Grounds
 - d. Athletics
 - e. Safety
 - f. Finance
 - g. Liaison to Wildwood Board of Education
 - h. Liaison to Cape May County School Board Association
 - i. Mr. Del Conte, Superintendent
 - i. Threat Assessment Team
7. Correspondence

8. Public Comment on Agenda Items Only
9. Adjournment
 - a. Motion to adjourn work session and begin regular session.

Regular Session:

1. Business Administrator's Report- see attached
2. Superintendent's Report- see attached
3. Public Comments
4. Board Comments
5. Adjournment

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, AUGUST 22, 2023
BUSINESS ADMINISTRATOR'S REPORT**

Business Administrator's Fiscal - Consensus

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

BUSINESS ADMINISTRATOR'S CERTIFICATION

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **July 2023** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **August 2023**.

BOARD OF EDUCATION'S CERTIFICATION

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **July 2023** and after review of the Business Administrator's monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1. MINUTES

To approve and release minutes of the following meeting:
Regular Meeting - **Tuesday, July 18th**
Special Meeting - **Thursday, August 3rd**

2. APPROPRIATIONS TRANSFERS

To approve Appropriations Transfers as per the attached list (*to be distributed prior to the meeting*). See County approved packet for details of transfers to cover the deficit in the transportation account (11-000-270-xxx).

3. BILL PAYMENTS

To approve bill payments for **August 2023** as listed.

4. FINANCIAL REPORTS

To approve the financial reports of the Business Administrator's (A-148) and the

Treasurer's (A-149), which are in agreement for **June 2023**.

5. APPROVE PAYMENT OF NJ PAID SICK LEAVE

To approve the payment of NJ Earned Sick Leave for all qualifying part-time employees and substitutes for the 2022-2023 school year, according to Board Policy #1642.

6. SECURITY INTERLOCAL SERVICES AGREEMENT

To approve the interlocal security agreement with Lower Township Elementary Schools from July 1, 2023 to June 30, 2026, at a cost of \$8,500 per year.

James Lushok - SBA/Board Secretary

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, AUGUST 22, 2023
SUPERINTENDENT'S REPORT**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Superintendent, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

CURRICULUM:

To approve the Curriculum for the 2023/24 school year. The curriculum areas include: Algebra, Art, Title 1, Child Study Team Services, Computers, Enrichment, Handwriting, Health, Home Economics, Instrumental Music, Language Arts Literacy, Library, Mathematics, Nursing Services, Perceptually Impaired, Preschool, Resource Room, Science and ISL, Social Studies, Spanish, Speech, Technology Literacy, Therapy, Study Skills, Vocal Music, Financial Literacy, Civics, TV/Video, Physical Education

TEXTBOOKS:

To approve the Textbooks for the 2023/24 school year.

ATHLETIC HANDBOOK:

To approve the Athletic Handbook for the 2023/2024 school year.

PRESCHOOL MASTER TEACHER:

To approve Katherine Haas as the Master Teacher for the 2023/2024 school year at Step 3 daily rate of \$303.65/per diem.

CODE OF CONDUCT:

To approve and adopt the Crest Memorial School Code of Conduct for the 2023/2024 school year.

PROFESSIONAL DEVELOPMENT PLAN:

To approve the Professional Development Plan for the 2023/2024 School Year.

**TO APPROVE THE FOLLOWING FALL SPORTS AND CLUBS
PER THE WCEA 2020-2024 CONTRACT SCHEDULE E:**

<u>Name</u>	<u>Stipend</u>	<u>Amount</u>
Scott Abbott	Athletic Director	\$3,000
Nick Zimmerman	Cross Country (Head Coach)	\$2,200
Claudia Gentzow	Cross Country (Assistant)	\$2,200

Tatiana Romanova	Cross Country (Assistant)	\$1,000
Anthony Samartino	Cross Country (Assistant)	\$1,000
Brian Hackney	Soccer (Head Coach)	\$2,200
Melissa Raucci	Soccer (Assistant Coach)	\$1,000
Linda Ennis	Tennis Club	\$1,900
Dustin Rauenzahn	STEM Club	\$1,900
Claudia Gentzow	STEM Club	\$1,900
Linda Ennis	Co-Cre8 Club	\$950 (½ of \$1,900)
Claudia Gentzow	Co-Cre8 Club	\$950 (½ of \$1,900)
Steve Mingee	History Club	\$1,900
Brian Hackney	Media Club	\$1,900
Linda Ennis	Co-Sign Language Club	\$950 (½ of \$1,900)
Jen Pruszinski	Co-Sign Language Club	\$950 (½ of \$1,900)
Melissa Stocker	Co-Book Club	\$950 (½ of \$1,900)
Barb Cleffi	Co-Book Club	\$950 (½ of \$1,900)
Melissa Raucci	Drama Club	\$3,000
Linda Ennis	Set Design	\$30/hour (Max 30 hours)
Brian Hackney	Stage Crew	\$1,900
Cathy Toland	Costume Design	\$1,900
Terry Meyer	Tech Week Assistant	\$30/hour (Max 30 hours)
Steve Mingee	Tech Week Assistant	\$30/hour (Max 30 hours)
Scott Mason	Tech Week Assistant	\$30/hour (Max 30 hours)
Jen Pruszinski	Co-PBSIS	\$833.33 (\$2500/3)
Claudia Gentzow	Co-PBSIS	\$833.33 (\$2500/3)
Melissa Raucci	Co-PBSIS	\$833.33 (\$2500/3)

Linda Ennis	Co-Peer Leaders	\$950 (½ of \$1,900)
Jen Pruszinski	Co-Peer Leaders	\$950 (½ of \$1,900)
Terry Meyer	Safety Club	\$1,900
Scott Mason	Co-Student Council	\$950 (½ of \$1,900)
Melissa Raucci	Co-Student Council	\$950 (½ of \$1,900)
Jen Pruszinski	Co-Yearbook	\$1,100 (½ \$2,200)
Linda Ennis	Co-Yearbook	\$1,100 (½ \$2,200)
Melissa Raucci	Co-Public Relations	\$1,500 (½ \$3,000)
Margaret Teeney	Co-Public Relations	\$1,500 (½ \$3,000)
Linda Tomlin	Homework Club	\$40.00/Hr.
Terry Meyer	Homework Club	\$40.00/Hr.
Tatiana Romanova	Homework Club	\$40.00/Hr.
Jen Pruszinski	Homework Club	\$40.00/Hr.
Diane McDevitt	Homework Club	\$40.00/Hr.

POLICIES/REGULATIONS: FIRST READING:

To approve the first reading of the following policies and regulations.

	Policy Number	Policy Name	Mandated	New	Revised	Abolished
1	P 1642.01	Sick Leave		X		
2	P 2419	School Threat Assessment Teams (M)	X	X		
	Regulation Number	Regulation Name	Mandated	New	Revised	Abolished
1	R 1642.01	Sick Leave		X		
2	R 2419	School Threat Assessment Teams (M)	X	X		

2023/2024 SUBSTITUTE TEACHERS:

To approve the following substitute teachers for the 2023/2024 school year.

Amrhein, Ann	Aspenburg, Siani	Axmann, Ana	Bakos, Linda	Battle, Alexandria
Becker, Paul	Blackmon, Julie	Bleming, Anna	Bolle, William	Boothman, Denise
Boothman, George	Boyer, Elizabeth	Bradshaw, Barbara	Bradway, Danielle	Carbonaro, Rachelle
Carty, Ashley	Castiglione, Beth	Cross, Lauren	Cusella, Carmen	Cwik, Damien
Czerwinski, Misty	D'Aiutolo, Steven	DiPeso, Alexa	DiTullio-Cerino, Maria	Dorta, Jessica
Farrell, Katherine	Fascia, Denise	Fee, Maryann	Flacco, LuAnn	Franklin, Maryellen
Giouros, Rini	Glenn, Marilyn	Gould, David	Harvey, Kerry	Haury, Abigail
Heckler, Lorraine	Houser, Karly	Irwin, Lauren	Johnson, Erica	Josaphouitch, Cass
Kita, Bill	Klecko, Jacob	Lacivita, Joanna	Lombardo, Lois	Lord, Alexa
Machiocho, Bernadette	Maloy, Mary	Maurer, Joan	McAteer, Donna	McDowell, Amber
Meehan, Christine	Melchiorre, Phoebe	Mettler, Michelle	Morier, Roberta	Perrotta, Vincent
Petro, Denise	Pomrink, Zachary	Reeb, Alia	Rueter, Jenna	Sauerbrey, Ronnie
Scaltrito, Frank	Smith, Dorothea	Sparks, Marcella	Stagliano, Scott	Stevens, Ashley
Sorensen, Lauren	Sullivan, Susan	Toland, Catherine	Troiano, Kim	Trombetta, Vincent
Versaggi, Karen	Wilcoxon, Hannah	Yecco, Jeannine	Zamulinsky, Mary	Zinter, Kristin