

**Wildwood Crest Board of Education**  
**Work Meeting/ Regular Meeting**  
**Crest Memorial School**  
**Media Center**  
**August 20, 2024 at 5:30 Work Session:**

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement
  - a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place and date of holding this meeting by posting notice in main office of Crest Memorial School, placement of advertisement in The Press Newspaper on July 3, 2024.
4. Roll Call
5. Closed Session
6. Committee Reports- old/new business
  - a. Curriculum
  - b. Technology
  - c. Buildings & Grounds
  - d. Athletics
  - e. Safety
  - f. Finance
  - g. Liaison to Wildwood Board of Education
  - h. Mr. Del Conte, Superintendent
    - i. Board of Education Goals Presentation- Mr. Bernstein
7. Correspondence
8. Public Comment on Agenda Items Only
  - a. Please state your name and address. All commenters will have 3 minutes to speak.
9. Adjournment
  - a. Motion to adjourn work session and begin regular session.

**Regular Session:**

1. Business Administrator's Report- see attached
2. Superintendent's Report- see attached
3. Public Comments
  - a. Please state your name and address. All commenters will have 3 minutes to speak.
4. Board Comments
5. Adjournment

**WILDWOOD CREST SCHOOL DISTRICT  
TUESDAY, AUGUST 20, 2024  
BUSINESS ADMINISTRATOR'S REPORT**

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**Business Administrator’s Fiscal - Consensus**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Business Administrator, a motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following agenda by consensus:

**BUSINESS ADMINISTRATOR'S CERTIFICATION**

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **July 2024** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **August 2024**.

**BOARD OF EDUCATION'S CERTIFICATION**

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **July 2024** and after review of the Business Administrator’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**1. MINUTES**

To approve and release minutes of the following meeting:  
Regular Meeting - **Tuesday, July 16th**  
Executive Meeting - **Tuesday, July 16th**

**2. APPROPRIATIONS TRANSFERS**

To approve Appropriations Transfers as per the attached list (*to be distributed prior to the meeting*). No appropriations transfers this month meet the threshold.

**3. BILL PAYMENTS**

To approve bill payments for **August 2024** as listed.

**4. APPROVE PAYMENT OF NJ PAID SICK LEAVE**

To approve the payment of NJ Earned Sick Leave for all qualifying part-time employees and substitutes for the 2023-2024 school year, according to Board Policy #1642.

**5. APPROVE WILDWOOD CITY TUITION CONTRACTS**

To approve the regular tuition contract for the 2024-2025 school year at a cost of \$20,000 per regular education student and the Resource Room services rate of 1/10th of tentative tuition charge of \$20,000. This contract also has an adjustment for the prior year's tuition charge of \$189,260 for the 2023-2024 school year and will be paid at a rate of 1/10th (\$64,926) each month.

James Lushok - SBA/Board Secretary

**WILDWOOD CREST SCHOOL DISTRICT  
TUESDAY, AUGUST 20, 2024  
SUPERINTENDENT'S REPORT**

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Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Superintendent, a motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following agenda by consensus:

**CURRICULUM:**

To approve the Curriculum for the 2024/2025 school year. The curriculum areas include: Algebra, Art, Title 1, Child Study Team Services, Computers, Enrichment, Handwriting, Health, Home Economics, Instrumental Music, Language Arts Literacy, Library, Mathematics, Nursing Services, Perceptually Impaired, Preschool, Resource Room, Science and ISL, Social Studies, Spanish, Speech, Technology Literacy, Therapy, Study Skills, Vocal Music, Financial Literacy, Civics, TV/Video, Physical Education

**TEXTBOOKS:**

To approve the Textbooks for the 2024/2025 school year.

**ATHLETIC HANDBOOK:**

To approve the Athletic Handbook for the 2024/2025 school year.

**PARENT/STUDENT HANDBOOK:**

To approve the Parent/Student Handbook for the 2024/2025 school year.

**PRESCHOOL INSTRUCTIONAL COACH:**

To approve, Katherine Haas, as the Preschool Instructional Coach for the 2024/2025 school year at Step 2 daily rate of \$307.53/per diem.

**CODE OF CONDUCT:**

To approve and adopt the Crest Memorial School Code of Conduct for the 2024/2025 school year.

To approve the Crest Memorial School Disciplinary Consequences for Middle School for the 2024/2025 school year.

**PROFESSIONAL DEVELOPMENT PLAN:**

To approve the Professional Development Plan for the 2024/2025 school year.

**BOARD OF EDUCATION GOALS:**

To approve the goals for the Wildwood Crest Board of Education for the 2024/2025 school year.

**APPROVAL OF SUMMER HOURS TO COMPLETE CURRICULUM MAPS:**

To approve any teacher that completed their curriculum maps over the summer not within their regular school year hours, a maximum of 16 hours, paid at \$45/Hour based on the 2024-2029 WCEA negotiated contract.

**APPROVAL OF EDUCATIONAL STEP INCREASE FOR THE 2024/2025 SCHOOL YEAR:**

To approve the step increase for Dianne McDevitt from Step 9MA (\$76,688) to Step 9MA+15 (\$77,288).

To approve the step increase for Nicholas Zimmerman from Step 4BA (\$63,498) to 4BA+15 (\$64,098).

To approve the step increase for Brian Hackney from Step 10MA+15 (\$79,538) to 10MA+30 (\$80,138).

**APPROVAL OF MIDDLE SCHOOL SCIENCE TEACHER:**

To approve, Lauryn Atkinson, at Step 7, \$69,798, as the Middle School science teacher for the 2024/2025 School Year.

**APPROVAL OF CUSTODIAL STAFF:**

To approve, John Gallagher, at Step 2, \$38,255, as a custodian for the 2024/2025 School Year.

**DAY TIME CUSTODIAN**

To approve, John Gallagher, as the day time custodian stipend (\$3,000) for the 2024/2025 school year.

**FOOD SERVICE COORDINATOR:**

To approve, Margaret Teeney, as the Food Service Coordinator stipend (\$4,500), for the 2024/2025 school year.

**SUMMER RECEPTIONIST SUBSTITUTE:**

To approve Ron Becker as a summer receptionist substitute, at the substitute daily rate of \$145/Day.

**REVISION OF THE 2024/2025 SCHOOL CALENDAR:**

To approve the revision of the 2024/2025 school calendar. (*See attached*)

**EARLY BREAKFAST & LUNCH PERSONNEL FOR THE 2024/2025 SCHOOL YEAR:**

To approve the following employees as the lunch and early breakfast personnel for the 2024/2025 school year.

Jane McCalusland	Breakfast	\$60/Day
Kathy Hart	Lunch	\$60/Day
Margaret (Peggy) Branda	Lunch	\$60/Day
Maria Angelini	Lunch	\$60/Day
Claudia Gentzow	Breakfast	\$35/Hr.
Dina Ziemba	Breakfast	\$35/Hr.
Hilari Ksiazek	Breakfast	\$35/Hr.
Linda Tomlin	Breakfast	\$35/Hr.
Andrea Mallon	Breakfast	\$35/Hr.
Kim Sorensen	Breakfast	\$35/Hr.

**SUBSTITUTE TEACHERS FOR THE 2024/2025 SCHOOL YEAR:**

To approve the following substitute teachers for the 2024/2025 school year.

Alexandra Adams	Paul Becker	Ron Becker	Julie Blackmon	William Bolle
Ashley Carty	Emma Cleffi	Lauren Cross	Carmen Cusella	Steven DiTullio
Maria Cerino	Denise Fascia	Brendan Forrest	Marilyn Glenn	David Gould
Joanna Lacivita	Mary Maloy	Lauren McCallion	Michelle Mettler	Caitlin Nanos
Kacie Reilly	Ronnie Sauerbrey	Stephanie Sawyer	Frank Scalrito	Ava Sorensen
Julia Sorensen	Lauren Sorensen	Cathy Toland	Kayla Shisler	Vincent Trombetta
Hannah Wilcoxon	Jeannine Yecco	Jennette Ziemba	Elizabeth Zimmerman	Kristin Zintner
Meredithe Matthews	Maureen Sullivan	Noreen Wicher	Ruth Sweeney	Ann Marie Peranteau
Gail Farrell	Cass Josaphouitch			

**CREST MEMORIAL SCHOOL  
2024/2025 SCHOOL CALENDAR**

<u>Month</u>	<u>Days</u>	<u>Number of Teaching Days</u>
<b>AUGUST</b>	27-(Tuesday)-New Teacher Orientation <b>28-(Wednesday) - Teacher Professional Day* Added this day</b> 29-(Thursday)- <b>Teacher Professional Day</b> 30- (Friday)-School Closed	0
<b>SEPTEMBER</b>	3- (Tuesday) First day of School Students 3-4 (Tuesday-Wednesday) 1:10 Early Dismissal 19- (Thursday) Back to School Night	20
<b>OCTOBER</b>	14- (Monday) Columbus Day- School Closed	22
<b>NOVEMBER</b>	6- (Wednesday) School Closed- <b>Teacher's Professional Day</b> 7-8-(Thursday-Friday) School Closed (NJEA Convention) 13-15 (Wednesday-Friday) 1:10 Dismissal-PT Conferences 27- (Wednesday) 1:10 Early Dismissal 28-29 (Thursday-Friday) School Closed Thanksgiving Break	16
<b>DECEMBER</b>	20- (Friday)-1:10 Early Dismissal 23-3 -(Monday-Friday) Winter Break	15
<b>JANUARY</b>	6 (Monday)- School Opens 20 (Monday) Martin Luther King Day School Closed	19
<b>FEBRUARY</b>	14 (Friday) -School Closed- <b>Teacher's Professional Day</b> 17 (Monday) School Closed Presidents Weekend	18
<b>MARCH</b>	14- (Friday) School Closed- <b>Teacher Professional Day</b>	20
<b>APRIL</b>	17- (Thursday) 1:10 Dismissal 18-27 (Friday-Sunday)- School Closed SPRING BREAK 28- (Monday)- School Reopens	16
<b>MAY</b>	23- (Friday)-1:10 Dismissal 26- (Monday) School Closed- Memorial Day	21
<b>JUNE</b>	13-18(Friday-Wednesday) 1:10 Dismissal 18- (Wednesday) Last Day of School	13
		<b><u>180 total School Days</u></b>

NOTE: Early closing for additional teacher in-service will be scheduled on an "as needed" basis. Should an alteration of the school calendar be necessary, days will be taken from the Winter and/or Spring breaks, as well as other days not established as official state holidays, including Saturdays. Should it be necessary, professional days will be rescheduled at the end of the school year. (May be subject to change). **This**

calendar was approved by the Wildwood Crest Board of Education on 8/20/24.