

Wildwood Crest Board of Education
Work Meeting/ Regular Meeting
Crest Memorial School
Media Center
Tuesday, November 15, 2022 at 5:30

Work Session:

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement
 - a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place and date of holding this meeting by posting notice in main office of Crest Memorial School, placement of advertisement in **The Press Newspaper on June 22, 2022.**
4. Roll Call
5. Closed Session
6. Committee Reports
 - a. Curriculum
 - b. Buildings & Grounds
 - c. Safety
 - d. Athletics
 - e. Policy
 - f. Finance
 - g. Liaison to Wildwood Board of Education
 - h. Liaison to Cape May County School Board Association
 - i. Mr. Del Conte, Superintendent
7. Correspondence
8. Adjournment
 - a. Motion to adjourn work session and begin regular session.

Regular Session:

1. Business Administrator's Report- see attached
2. Superintendent's Report- see attached
3. Public Comments
4. Board Comments
5. Adjournment

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, NOVEMBER 15, 2022
BUSINESS ADMINISTRATOR'S REPORT**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

BUSINESS ADMINISTRATOR'S CERTIFICATION

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **October 2022** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **November 2022**.

BOARD OF EDUCATION'S CERTIFICATION

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **October 2021** and after review of the Business Administrator’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MINUTES

To approve and release minutes of the following meeting:
Regular Meeting - **October 18, 2022**
Executive Meeting - **October 18, 2022**

APPROPRIATIONS TRANSFERS

To approve Appropriations Transfers as per the attached list (*to be distributed prior to the meeting*). No transfers met the threshold this month.

FINANCIAL REPORTS

To approve the financial reports of the Business Administrator’s (A-148) and the Treasurer’s (A-149), which are in agreement for **September 2022**, no accounts are over-expended and no adjustments to the projected revenue are required.

BILL PAYMENTS

To approve bill payments for **November 2022** as listed.

BUDGET CALENDAR

To approve the budget calendar to construct the 2023-2024 school year budget.

COMPREHENSIVE MAINTENANCE PLAN

To approve the comprehensive maintenance plan submitted for the 3 year period of 2021-2022 Actual, 2022-2023 Budgeted, and 2023-2024 Planned, along with the supporting M-1 Schedule.

ACCEPTANCE/FILING OF THE DRTRS

To approve the completion and filing of the NJ District Report of Transported Resident Students for the 2022-2023 school year.

ACCEPTANCE/FILLING OF THE ASSA

To approve the completion and filing of the Application for State School Aid (ASSA) for the 2023-2024 school year.

APPROVE TUITION AGREEMENT

To approve the tuition agreement with Cape May County Commission for the Blind for student J.M. for the 2022-2023 school year at a cost of \$5,250.00.

James Lushok
Business Administrator/Board Secretary

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, NOVEMBER 15, 2022
SUPERINTENDENT'S REPORT**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Superintendent, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

ENROLLMENT:

The present enrollment is 245. (Attached)

PRACTICE LOCKDOWN AND FIRE DRILL:

The security drill and fire drill for October were on October 14th and 21st, respectively.

TITLE I PERFORMANCE REPORT:

To approve the submission of the 2021 Title I Performance Report.

SUBSTITUTES:

To approve Ashley Carty and Phoebe Melchiorre as 2022/23 Substitute Teachers.

LEA PRESCHOOL PROJECTED ENROLLMENT 2022-2023:

To approve the submission of the preschool projected enrollment for the 2022-2023 school year.

SCHOOL SAFETY & SECURITY STATEMENT OF ASSURANCE:

To approve the submission of the School Safety & Security Plan Annual Review Statement of Assurance.

RESIGNATION:

To accept the resignation of instructional aide, Frank Smith.

LONG-TERM SUBSTITUTE EXTENSION:

To extend Jake Klecko as a long-term substitute for the remainder of the 2022-2023 school year.

APPROVAL OF POLICY FOR A FIRST READING:

P 5512 Harassment, Intimidation, or Bullying (Revised)

<u>CMS TOTAL OCTOBER ENROLLMENT</u>	
<u>2022/23</u>	
Self Contained(K-3)	5
PreSchool 3 Bren	11
PreSchool 3/4 Bil	9
PreSchool 4 Gent	15
Kindergarten O/M	12
First Grade H	9
First Grade L	9
Second Grade C	11
Second Grade M	13
Third Grade D	11
Third Grade M	9
Fourth Grade C	15
Fourth Grade Z	15
Fifth Grade G	12
Fifth Grade S	11
Sixth Grade B	11
Sixth Grade M	12
Seventh Grade K	13
Seventh Grade P	14
Eighth Grade H	12
Eighth Grade M	12
TOTAL IN DISTRICT	241
TOTAL PREK-8 OOD	6
WWH	24
CMTECH	20
MIDDLE	13
LOWER TOWNSHIP	1
TOTAL	305