

**Wildwood Crest Board of Education  
Work Meeting/ Regular Meeting  
Crest Memorial School  
Media Center**

**July 26, 2022 at 5:30 Work Session:**

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement
  - a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place and date of holding this meeting by posting notice in main office of Crest Memorial School, placement of advertisement in The Press Newspaper on June 22, 2022.
4. Roll Call -
5. Closed Session -

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

**NOW THEREFORE BE IT RESOLVED** by the Wildwood Crest Board of Education that it is necessary to meet in executive session to discuss certain items involving: Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: Staff Issue

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board will return to open session to conduct business at the conclusion of the executive session. Closed session should take no longer than 30 minutes.

6. Committee Reports - old/new business
  - a. Curriculum
  - b. Technology
  - c. Buildings & Grounds
  - d. Athletics
  - e. Safety
  - f. Finance
  - g. Liaison to Wildwood Board of Education
  - h. Liaison to Cape May County School Board Association
  - i. Mr. Del Conte, Superintendent
    - i. Presentation- M. Tridente
      1. Bell Schedule Updates
7. Correspondence
8. Adjournment
  - a. Motion to adjourn work session and begin regular session.

**Regular Session:**

1. Business Administrator's Report- see attached
2. Superintendent's Report- see attached
3. Public Comments
4. Board Comments
5. Adjournment

**WILDWOOD CREST SCHOOL DISTRICT  
TUESDAY, JULY 26, 2022  
BUSINESS ADMINISTRATOR'S REPORT**

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**Business Administrator's Fiscal - Consensus**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Business Administrator, a motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following agenda by consensus:

**BUSINESS ADMINISTRATOR'S CERTIFICATION**

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **June 2022** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **July 2022**.

**BOARD OF EDUCATION'S CERTIFICATION**

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **June 2022** and after review of the Business Administrator's monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**1. MINUTES**

To approve and release minutes of the following meeting:  
Regular Meeting - **June 21st, 2022**

**2. APPROPRIATIONS TRANSFERS**

To approve Appropriations Transfers as per the attached list (*to be distributed prior to the meeting*). No transfers completed in June meet the threshold.

**3. BILL PAYMENTS**

To approve bill payments for **June/July 2022** as listed.

**4. FINANCIAL REPORTS**

To approve the financial reports of the Business Administrator's (A-148) and the Treasurer's (A-149), which are in agreement for **May 2022**, no accounts are over-expended and no adjustments to the projected revenue are required.

**5. APPLICATIONS FOR THE DISTRICT**

To elect to refuse the \$3,330 in Title III funds for the 2022-2023 school year, after reaching out to five (5) non-public schools in the area with no positive results.

**6. APPROVE TUITION CONTRACT**

To approve the tuition contract between Wildwood Crest BOE and Bancroft for student R.M., for all educational services provided for the 2022-23 school year at a rate of \$12,287.70 for the months of July and August and a rate of \$73,726.20 for the regular 2022-23 school year.

**7. APPROVE NORTH WILDWOOD CONTRACT**

On the recommendation of the Business Administrator and the Director of Student Services, to approve the self-contained tuition contract for L.T. for the 2022-2023 school year in the amount of \$30,415.

**8. APPROVE SHARED SERVICES AGREEMENT**

To approve the shared services contract with Upper Township School District for the specialized educational services for an applied behavior analysis for Wildwood Crest students, at a total cost of \$29,063.29 for salary and benefits.

**9. APPROVE USE OF FACILITIES**

To approve the use of the gymnasium for basketball training by T-John Casiello. All Applicable certificates of insurance have been collected.

## **Business Administrator's Fiscal - Motions**

Upon the recommendation of the Business Administrator, a motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following agenda item: Roll Call -

### **TO ACCEPT THE EVERY STUDENT SUCCEEDS ACT (ESSA) FUNDING**

To accept the ECSA funding awarded for the school year as follows:

ESSA - Title I - A	\$113,255
ESSA - Title II - A	\$14,791
ESSA - Title III - Non Public	\$ 3,330
ESSA - Title IV - Part A	<u>\$10,000</u>
<b>Total</b>	<b>\$141,376</b>

### **TO APPROVE THE DISTRIBUTION OF ECSA TITLE I-A FUNDING**

To approve the utilization of the ECSA funding as follows:

D.M. - FTE .48 - ESSA	\$34,194
D.M. - FTE .52 - Local Share	<u>\$36,372</u>
<b>Total</b>	<b>\$70,566</b>

L.T. - FTE .50 - ESSA	\$40,809
L.T. - FTE .50 - Local Share	<u>\$40,799</u>
<b>Total</b>	<b>\$81,608</b>

### **TO APPROVE THE USE OF THE ECSA TITLE II-A FUNDING**

To approve the utilization of the ESSA funding as follows:

A.M. - FTE .14 - ECSA	\$ 9,794
A.M. - FTE .86 - Local Share	<u>\$62,799</u>
<b>Total</b>	<b>\$72,593</b>

### **INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)**

To accept the award for IDEA federal funds for the 2022/23 school year as follows:

IDEA - Basic	\$83,566
IDEA - Preschool	<u>\$ 1,260</u>
<b>TOTAL</b>	<b>\$84,826</b>

These funds will be used to offset tuition charges from CMC Special Services.

**APPROVE CAFETERIA EMPLOYEE CONTRACTS**

To approve the contracts of Kathy Hart, Margaret Branda, and Noreen Wicher as full time cafeteria staff for the 2022/23 school year at a rate of \$56 per day.

James Lushok - Board Secretary

**WILDWOOD CREST SCHOOL DISTRICT  
TUESDAY, JULY 26, 2022  
SUPERINTENDENT'S REPORT**

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Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Superintendent, a motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following agenda by consensus:

**YEAR-END ENROLLMENT:**

The 2021/2022 school year ending enrollment was (attached):

- Enrolled in Crest Memorial: 237
- PreK - 12 (total students) : 304

**PRACTICE LOCKDOWN AND FIRE DRILL:**

The practice lockdown drill and fire drill for June was held on June 22 and June 23.

**APPROVAL OF MATERNITY LEAVE OF ABSENCE:**

To approve Employee # 91497826 FMLA from August 31, 2022 to November 1, 2022.

To approve Employee #99831869 FMLA from August 31, 2022 to March 20, 2023.

**LONG TERM SUBSTITUTE:**

To approve Anna Maria Axmann for the long term substitute position for Employee #99831869 at the approved substitute rate for the 2022/2023 school year for 60 days and Step 1 BA daily rate (\$289.33) thereafter.

**TRANSFER:**

To approve Employee ID# 89266761 transfer from PreSchool Teacher to Special Education Teacher.

**INCREASE THE SUBSTITUTE DAILY RATE:**

To increase the substitute daily rate from \$125/Day to \$145/Day.

**UPDATED BELL SCHEDULE FOR 2022/2023 SCHOOL YEAR:**

To approve the updated bell schedule for student arrival at 8:20am and dismissal at 3:02pm.

**APPROVAL OF SUMMER HOURS FOR:**

Dr. Terrance Tracy	School Psychiatrist	3 Days
Mrs. Lori Datti	LDTC	40 Hours

**APPROVAL OF POLICIES/REGULATIONS INCLUDED IN POLICY ALERT #227 and #228 FOR A FIRST READING (As listed below):**

**A. General Policy and Regulation Guides**

**POLICY ALERT #227**

P 1648.14	Safety Plan for Healthcare Settings in School Buildings COVID-19 (M) (Abolished)
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)
P 2415.04	Title I – District – Wide Parent and Family Engagement (M) (Revised)
P 2415.50	Title I – School Parent and Family Engagement (M) (New)
P 2416.01	Postnatal Accommodations for Students (New)
P 2417	Student Intervention and Referral Services (M) (Revised)
P 3161	Examination for Cause (Revised)
P 4161	Examination for Cause (Revised)
P 5512	Harassment, Intimidation, and Bullying (M) (Revised)
P& R 7410	Maintenance and Repair (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 9320	Cooperation with Law Enforcement Agencies (M) (Revised)

**POLICY ALERT #228**

P 0163	Quorum (Revised)
P 1511	Board of Education Website Accessibility (M) (Revised)
P 2415	Every Student Succeeds Act (M) (Revised)
P & R 2432	School Sponsored Publications (Abolished)
P 3216	Dress and Grooming (Revised)
P 3270	Professional Responsibilities (Revised)
R 3270	Lesson Plans and Plan Books (Revised)
P 4216	Dress and Grooming (New)
P & R 5513	Care of School Property (M) (Revised)
P 5517	School District Issued Student Identification Cards (M) (Revised)
P 5722	Student Journalism (M) (New)

**POLICY UPDATE**

P 3212	Attendance
P 3432	Sick Leave
P 4212	Attendance (Support Staff)
P 4432	Sick Leave (Support Staff)

David J. Del Conte, Jr.  
Superintendent



<b><u>JUNE CMS TOTAL ENROLLMENT 2021/22</u></b>	
PreSchool 3B	8
PreSchool 3G	8
PreSchool 4B	7
PreSchool 4Z	7
Kindergarten O	10
Kindergarten M	7
First Grade H	12
First Grade L	12
Second Grade C	10
Second Grade M	8
Third Grade D	15
Third Grade M	16
Fourth Grade C	12
Fourth Grade Z	14
Fifth Grade G	11
Fifth Grade S	12
Sixth Grade E	14
Sixth Grade M	12
Seventh Grade K	14
Seventh Grade P	11
Eighth Grade H	8
Eighth Grade M	9
<b>TOTAL IN DISTRICT</b>	<b>237</b>
<b>TOTAL PREK-8 OOD</b>	<b>9</b>
WWH	23
CMTECH	25
OCHS	1
MIDDLE	9
LOWER TOWNSHIP	0
<b>TOTAL</b>	<b>304</b>