

Wildwood Crest Board of Education
Work Meeting/ Regular Meeting
Crest Memorial School
Media Center
Tuesday, June 18, 2024 at 5:30

Work Session:

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement
 - a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place and date of holding this meeting by posting notice in main office of Crest Memorial School, placement of advertisement in The Press Newspaper on June 22, 2023.

4. Roll Call
5. Closed Session

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Wildwood Crest Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Superintendent Evaluation

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/ will not return to open session to conduct business at the conclusion of the executive session. Executive session should last no longer than 30 minutes.

6. Committee Reports- old/new business
 - a. Curriculum
 - b. Technology
 - c. Buildings & Grounds
 - d. Safety
 - e. Athletics
 - f. Finance
 - g. Liaison to Wildwood Board of Education
 - h. Liaison to Cape May County School Boards Association
 - i. Mr. Del Conte, Superintendent
7. Correspondence

8. Adjournment
 - a. Motion to adjourn work session and begin regular session.

Regular Session:

1. Business Administrator's Report- see attached
2. Superintendent's Report- see attached
3. Public Comments
4. Board Comments
5. Adjournment

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, JUNE 18, 2024
BUSINESS ADMINISTRATOR'S REPORT**

Business Administrator’s Fiscal - Consensus

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

BUSINESS ADMINISTRATOR'S CERTIFICATION

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **May 2024** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **June 2024**.

BOARD OF EDUCATION'S CERTIFICATION

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **May 2024** and after review of the Business Administrator’s monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MINUTES

To approve and release minutes of the following meetings:
Regular Meeting - **May 21st, 2024**

APPROPRIATIONS TRANSFERS

To approve Appropriations Transfers as per the attached list (*to be distributed prior to the meeting*). No transfers met the threshold.

BILL PAYMENTS

To approve bill payments for **June 2024** as listed.

CAPITAL RESERVE EXCESS TRANSFER

To approve the transfer of unanticipated excess current year revenue or unexpected appropriations from the general fund into the capital reserve fund, in an amount not to exceed \$9000,000 consistent with all applicable laws and regulations.

MAINTENANCE RESERVE EXCESS TRANSFER

To approve the transfer of unanticipated excess current year revenue or unexpected appropriations from the general fund into the maintenance reserve fund, in an amount not to exceed \$400,000 consistent with all applicable laws and regulations.

APPROVE YEAR END FISCAL ACTIVITY

On the recommendation of the School Business Administrator, that the Wildwood Crest Board of Education authorize the School Business Administrator to make appropriate transfers and issue checks prior to June 30, 2024, for year end closing activities.

APPROVE TUITION CONTRACT WITH BANCROFT

To approve the tuition contract with the Bancroft School, for student R.M. for the 2024-2025 school year, at per diem cost of \$489.79 with a potential of 210 days for a potential total of \$102,855.90. This contract also calls for an Extraordinary Service of \$250.00 per day that R.M. attends, which could potentially cost another \$52,500.00.

APPROVE SHARED SERVICES AGREEMENT

To approve the shared services contract with Upper Township School District for the specialized educational services for an applied behavioral specialist for Wildwood Crest students, at a total cost of \$35,934 for salary and benefits.

ITINERANT SERVICES AGREEMENT

To approve the itinerant services with the Cape May County Special Services School District from July 1st, 2024 through June 30th 2025, at various costs of services outlined in the contract.

BOARD OF EDUCATION MEETING DATES AND TIMES

Board to approve meeting schedule beginning July 2024 through June 2025.
Board meetings to begin at 5:30pm on the third Tuesday and will include work session and business session together unless otherwise stated below*.

July 16, 2024
August 20, 2024
September 17, 2024
October 15, 2024
November 19, 2024
December 17, 2024 (Choice Lottery Prior)

January 7, 2025 (Reorganization Meeting)*
January 21, 2025
February 18, 2025
March 18, 2025
April 29, 2025 (Budget Presentation)*
May 20, 2025
June 24, 2025*

Meetings are subject to change and will be advertised accordingly.

James Lushok - SBA/Board Secretary

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, JUNE 18, 2024
SUPERINTENDENT'S REPORT**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Superintendent, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

Amandas make a wish donation from lemonade.

ENROLLMENT: (221)

PRACTICE LOCKDOWN AND FIRE DRILL:

The practice Fire Drill and Lockdown Drill for May 23rd and May 30th, respectively.

APPROVAL OF FIRST GRADE TEACHER:

To approve, Abigail Haury, as a First Grade Teacher at step 1(\$61,005) as per the 2024-2029 WCEA contract.

PRINCIPAL/SUPERVISOR CURRICULUM & INSTRUCTION:

To approve, Lawrence Lhulier, as the Principal/Supervisor of Curriculum & Instruction for the 2024/2025 school year at a salary of \$129,900.

SCHOOL BUSINESS ADMINISTRATOR:

To approve, James Lushok, as the School Business Administrator for the 2024/2025 school year at a salary of \$120,000, as approved by the Cape May County Office.

SUMMER RECEPTIONIST:

To approve Meredith McGonigle as the substitute summer receptionist from July 1 to August 28, Monday through Wednesday (9:00 to 3:00) at the daily rate \$145.

APPROVAL OF SUMMER HOME INSTRUCTION:

To approve Dina Ziembra for 8 hours of home instruction for the month of July at the rate of \$45/Hr per the WCEA 2024-29 contract.

APPROVAL OF SUMMER HOURS:

To approve 30 (max) summer hours for Dustin Rauenzahn at \$40/Hr. Per the 2024-2029 WCEA contract.

DUAL USE APPLICATION:

To approve the application to the County Business Administrator for dual use space in Room 11 and Room 45.

APPROVAL OF CERTIFYING OFFICER FOR SNEARS AND MBOS:

To approve James Lushok as the Certifying Officer for SNEARS and MBOS for the 2024/2025 School Year.

BOARD SOLICITORS:

To approve Gorman, D'Anella and Morlok as our board solicitors for the 2024/25 School Year.

PRIVATE INVESTIGATOR:

To approve the contract to retain Louis DiJoseph as the private investigator for the 2024/2025 School Year.

2023/2024 SUPERINTENDENT EVALUATION:

To approve the evaluation of the superintendent for the 2023/2024 School Year.

HIB REPORT & INTERIM REPORT TO THE BOARD:

The Superintendent's required interim report of all acts of violence and vandalism and Harassment, Intimidation, and Bullying occurring during the current reporting period.

12/19 through 6/14:
3 HIB Reported
0 HIB Confirmed

ARP SAFE RETURN PLAN:

Approve the ARP Safe Return Plan as required by the grant every six months. No changes have been made to the plan.

David J. Del Conte, Jr.
Superintendent

<u>CMS JUNE 2024 Enrollment Totals</u>	
Self Contained(K-4)	3
PreSchool 3 Bren	10
PreSchool 3/4 Bil	9
PreSchool 4 Gent	11
Kindergarten O	11
Kindergarten M	9
First Grade H	7
First Grade L	6
Second Grade C	8
Second Grade M	9
Third Grade D	10
Third Grade M	11
Fourth Grade C	9
Fourth Grade Z	11
Fifth Grade G	15
Fifth Grade S	15
Sixth Grade B	13
Sixth Grade M	10
Seventh Grade K	9
Seventh Grade P	10
Eighth Grade H	11
Eighth Grade M	14
TOTAL IN DISTRICT	221
TOTAL PREK-8 OOD	10

WWH	28
CMTECH	17
MIDDLE	10
LOWER TOWNSHIP	1
TOTAL	287