

Robert's Rules of Order

Basic Principles

- ★ Parliamentary procedure exists to facilitate the transaction of business and to promote cooperation and harmony.
- ★ All members have equal rights, privileges, and obligations.
 - The majority has the right to decide.
 - The minority has rights, which must be protected.
- ★ A quorum must be present for the group to act.
- ★ Full and free discussion of every motion considered is a basic right.
- ★ Only one question at a time can be considered at any given time.
- ★ Members have the right to know at all times what the immediately pending question is and to have it restated before a vote is taken.
- ★ No member can speak until recognized by the chair.
- ★ No one can speak a second time on the same question as long as another wants to speak a first time.
- ★ The chair should be strictly impartial.



Adapted from Roberts Rules of Order, 10th edition.