

**Wildwood Crest Board of Education**  
**Work Meeting/ Regular Meeting**  
**Crest Memorial School**  
**Media Center**  
**September 20, 2022 at 5:30**

**Work Session:**

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement
  - a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place and date of holding this meeting by posting notice in main office of Crest Memorial School, placement of advertisement in The Press Newspaper on June 22, 2022.
4. Roll Call
5. Closed Session- if necessary
6. Committee Reports- old/new business
  - a. Curriculum
  - b. Technology
  - c. Buildings & Grounds
  - d. Athletics
  - e. Safety
  - f. Finance
  - g. Liaison to Wildwood Board of Education
  - h. Liaison to Cape May County School Board Association
  - i. Mr. Del Conte, Superintendent
7. Correspondence
8. Adjournment
  - a. Motion to adjourn work session and begin regular session.

**Regular Session:**

1. Business Administrator's Report- see attached
2. Superintendent's Report- see attached
3. Public Comments
4. Board Comments
5. Adjournment

**WILDWOOD CREST SCHOOL DISTRICT**  
**Tuesday, September 20, 2022**  
**BUSINESS ADMINISTRATOR'S REPORT**

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Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

**BUSINESS ADMINISTRATOR'S CERTIFICATION**

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **August 2022** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **September 2022**.

**BOARD OF EDUCATION'S CERTIFICATION**

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **August 2022** and after review of the Business Administrator's monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**MINUTES**

To approve and release minutes of the following meeting:

Executive Session - **August 23rd, 2022**

Regular Meeting - **August 23rd, 2022**

**APPROPRIATIONS TRANSFERS**

To approve Appropriations Transfers as per the attached list (*to be distributed prior to the meeting*). No appropriations met the threshold in the month

**BILL PAYMENTS**

To approve bill payments for **September 2022** as listed.

**FINANCIAL REPORTS**

To approve the financial reports of the Business Administrator's (A-148) and the Treasurer's (A-149), which are in agreement for **July 2022**.

**APPROVE AMENDED TREASURER'S REPORT**

To approve the amendment to the June 2022 Treasurer's Report due to the change in the TPAF employer percentage for the year 2021-22.

**APPROVE CONTRACT WITH PAUL'S COMMODITY**

To approve the Commodity Hauling agreement with Paul's for food service during the 2022-2023 school year.

**APPROVE USE OF FACILITIES**

To approve the use of the soccer field for the Greater Wildwood Youth Soccer League for games over the weekends from September 2022 through October 2022.

**APPROVE TUITION CONTRACT WITH Y.A.L.E.**

To approve the tuition contract with Y.A.L.E. School, Inc. for student A.M. for the 2022-2023 school year.

James Lushok - Business Administrator

**WILDWOOD CREST SCHOOL DISTRICT**  
**Tuesday, September 20, 2022**  
**SUPERINTENDENT'S REPORT**

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Upon the recommendation of the Superintendent, a motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following agenda by consensus:

**ENROLLMENT: 243 (See Attached)**

**PRACTICE LOCKDOWN AND FIRE DRILL:**

The practice Lockdown and Fire drill for September 15th and September 16th, respectively.

**APPROVAL OF 2022/2023 SUBSTITUTES:**

Kristin Zitner-School Nurse  
Carolyn Narciso- Cafeteria Substitute

**STATEMENT OF ASSURANCES: PARAPROFESSIONALS**

To approve the Paraprofessional Statement of Assurances for the 2022/2023 School Year.

**APPROVAL OF 1:1 INSTRUCTIONAL AIDE:**

To approve Maryann Drake, as a 2022/2023 1:1 Aide. The stipend amount is \$2,250 per the 2020/2024 WCEA agreement, which will be prorated for days worked.

**APPROVAL OF 1:1 INSTRUCTIONAL AIDE:**

To approve Adrienne Ricci, as a 2022/2023 1:1 Aide. The stipend amount is \$2,250 per the 2020/2024 WCEA agreement, which will be prorated for days worked.

**APPROVAL OF 1:1 INSTRUCTIONAL AIDE:**

To approve Jackie Gillen as a 2022/2023 1:1 Aide. The stipend amount is \$2,250 per the 2020/2024 WCEA agreement, which will be prorated for days worked.

**APPROVAL OF 2022/2023 SITE MANAGERS:**

To approve the following staff members as Site Managers for all Athletic Events (ie. Soccer, Cross Country, Basketball, Baseball, and Softball) \$30/Hr. per the WCEA 2020/2024 Contract.

Adrienne Ricci	Zack Pomrink
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**APPROVAL OF 2022/2023 INSTRUCTIONAL COACHES (TEACHER MENTORS):**

To approve the following Staff Members as 2022/2023 Instructional Coaches (Teacher Mentors), that are paid \$1,900 per the 2020/2024 WCEA Contract.

Melissa Stocker	Terry Meyer	Becky Czyzewski	Dustin Rauenzahn
Linda Ennis	Adrienne Ricci	Jennifer Pruszinski	Barb Cleffi

**APPROVAL OF BREAKFAST CAFETERIA STAFF:**

To approve Jane McCauseland as a Breakfast/Lunch Prep cafeteria staff at \$56/Day (4/Hr. a day).

**REMOTE LEARNING PLAN:**

To approve the District's Remote Learning Plan for the 2022/2023 School Year.

David J. Del Conte, Jr.  
Superintendent

<b><u>CMS TOTAL ENROLLMENT 2022/23</u></b>	
Self Contained(K-3)	5
PreSchool 3 Bren	11
PreSchool 3/4 Bil	11
PreSchool 4 Gent	15
Kindergarten O/M	12
First Grade H	9
First Grade L	9
Second Grade C	11
Second Grade M	13
Third Grade D	11
Third Grade M	10
Fourth Grade C	15
Fourth Grade Z	15
Fifth Grade G	12
Fifth Grade S	11
Sixth Grade B	11
Sixth Grade M	12
Seventh Grade K	13
Seventh Grade P	14
Eighth Grade H	12
Eighth Grade M	11
<b>TOTAL IN DISTRICT</b>	<b>243</b>