

Wildwood Crest School District
Remote Learning Plan: 2023/2024 School Year

Equitable Access and Opportunity to Instruction:

1. All students will have access to a district-owned Chromebook.
 - a. Families will be given a survey and phone number to contact school if there are connectivity issues within the house.
 - b. Families with connectivity issues will have access to a T-Mobile hotspot at no cost for wifi connectivity.
 - c. If there are issues with any devices, WCSD IT personnel will be available to troubleshoot or replace said devices.
2. All students' needs both varied and age appropriate, will be addressed during remote learning.
 - a. All PreK-8 certificated staff members must be available during their regularly scheduled work times via digital devices. All teachers will follow their instructional schedule, when appropriate, to interact virtually with students. Guidance/CST/Nurses should be available via phone and email during regular school hours.
 - b. All certificated staff members must create Google Classrooms to facilitate instruction and/or communication. Primary grade teachers may also elect to use other electronic platforms as a backup form of communication with students/parents.
 - c. Teachers should not assign digital work that requires students to print from home.
 - d. Teachers will be provided time to prepare and set up Google Classrooms the first three days of the school year during professional development sessions.
 - e. Certificated staff members shall invite students to their Google Classroom (as a student or co-teacher) , their building principal or the administrator to whom they submit their lesson plans, as well as guidance counselors and CST members.
 - f. Certificated staff members shall invite to their Google Classroom as a co- teacher at least 1 administrator and 1 colleague (co-teacher or specialist) to serve as an emergency backup Google Classroom instructor. In this case, an administrator or colleague can assist in managing the Google Classroom and post assignments for students to access.
 - g. The expectation is for students to engage in active learning rooted in the NJ Standards Learning Standards each regularly scheduled school day (in all subject areas).
 - h. Regular feedback should be given on submitted assignments.

- i. Daily assignments should not count as assessment grades (can count as class work/homework).
 - j. Daily assignments MUST be modified to meet each students' individual needs. Co-teachers should collaborate with general education teachers to modify assignments.
 - k. Teachers shall report instances in which students are not logging into the Google Classroom to the Principal.
 - l. Students will receive a schedule and teacher assignment through email prior to their first day of virtual instruction. In the case of a school wide shutdown, all virtual schedules will be posted on our website and families will be notified via Blackboard Connect.
3. This program is designed to maximize student growth and learning to the greatest extent possible.
- a. The expectation is for students to engage in active learning rooted in the NJ Standards Learning Standards each regularly scheduled school day (in all subject areas).
 - b. Students will receive at least 4 hours of instruction per day.
 - c. Types of instruction will include:
 - i. Synchronous Remote Instruction
 - ii. Asynchronous Remote Instruction
 - iii. Pre-Recorded Remote Instruction
 - 1. Screencastify
 - iv. Live Remote Instruction
 - 1. Zoom
 - v. Independent Study/ Reading/ Practice
4. The program will continuously measure student growth and learning.
- a. Student assessments will be completed through Google Forms, Google.docs, individual live remote instructional times (Independent Reading), and online assessments (MAPS).
 - b. Daily assignments should not count as assessment grades (can count as class work/homework). But regular feedback will be given to students.
5. The program will measure and address any ongoing digital divide issues.
- a. All families will be given a contact phone number to be used when any technological issues arise.
 - i. This number will be broadcast on social media and Blackboard Connect weekly during a health emergency shutdown.

Addressing Special Education Needs:

- 1. All students with IEPs will have the same access to Special Education teachers as they do within their normal academic in school setting. Students

needing assistive technology or devices will have them dropped off to their homes by our Maintenance Staff.

2. Accommodations and modifications, as well as, services provided will be tracked through lesson plans, Google Classroom assignments, and individual student materials and assignments. Case workers will be required to check-in on students and teachers to see how the IEP is being implemented and offer assistance as needed.
3. Case managers will follow up with families through Zoom meetings, email, and phone calls as needed.
4. CST will continue to hold IEP meetings and complete all tasks as required by law. Appropriate meetings will also take place via Google Hangout/Zoom or phone conferences.
5. Related services (OT/PT/Speech): All related services are being provided remotely via live virtual Google and Zoom meetings, with supplemental materials sent to parents by email.

Addressing English Language Learners Plan Needs:

1. All ELL students will still receive services from our ELL teacher. Times will be scheduled into their virtual schedule by the ELL teacher. The ELL teacher will coordinate and organize all services within the district for our ELL students.
2. If needed, we will be able to offer materials, resources, and translators in native languages of our ELL students and families.
3. Any and all alternate instructional methods used in the classroom can and will be used during virtual learning as well as any modified grading or assistive technologies.
4. Online training through Safe Schools will be made available to school staff regarding forced migration of students and families.

Attendance Plan:

1. Teachers will take attendance during every class period.
2. Attendance will be documented through our SIS Genesis
3. Attendance will be monitored by our school nurse and Main Office Secretary.
4. Attendance issues will be presented to Administration.
5. Administration will reach out to families via phone call or house visit to discuss student attendance.
 - a. Administration will follow up with an email paraphrasing the conversation.
6. The district will try to continue to use the attendance policy used during in person learning but understands remote learning could be challenging and different depending on the family.

- a. The district will attempt to assist and modify attendance expectations if needed under extenuating circumstances.

Safe Delivery of Meals Plan:

- 1. Meals: Students will be able to order meals online through our school website: www.crestmem.edu. Any student requesting meals will receive 3 days of breakfast and lunch on Monday and two days of breakfast and lunch on Wednesday.
- 2. Meals availability will be broadcast weekly on social media and through Blackboard Connect.

Facilities Plan:

- 1. The facility will be maintained through the daily attendance of our Superintendent, Supervisor of Buildings & Grounds, and a rotated schedule of the Maintenance team.

Other Considerations:

- 1. Accelerated Learning Opportunities
 - a. Students in Gifted and Talented will still have access to their teacher and be given assignments and projects.
- 2. Social and emotional health of the staff and students
 - a. Our Director of Student Services and Social Worker will be available to offer counseling to students and staff that would benefit from it. Teachers will refer students to them and they will in turn reach out to the families to offer services. Parents and students may also request services through email or phone call.
- 3. Title I Extended Learning Programs
 - a. All basic skills classes will be scheduled to be offered to students receiving services prior to closing.
- 4. Extra-curricular programs
 - a. Clubs can be offered virtually but will not begin until the students, teachers, and families become familiar with online learning.

Essential Employees:

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|-----------------|---------------|------------------|-------------------|
| David Del Conte | James Lushok | James Parker | Margaret Teeney |
| Mario Tridente | Evelyn Silver | Lawrence Lhulier | Giovanni Tridente |