



WILDWOOD CREST SCHOOL DISTRICT
9100 PACIFIC AVENUE
WILDWOOD CREST, NEW JERSEY 08260
PHONE: (609)729-3760 FAX: (609)522-2047
David J. Del Conte, Jr., Superintendent
Lawrence Lhulier, Principal

FULL TIME (12 MONTH) SECRETARY

Full time

- High School Graduate
- MUST possess excellent typing, computer, filing, record keeping and communication skills
 - MUST be organized, flexible and efficient, able to multi-task
- MUST pass NJ Criminal History Review Unit fingerprinting requirement
 - Salary, terms & conditions of employment per contract
 - Position available immediately

SUBSTITUTE CUSTODIANS

- Must pass NJ Criminal History Review Unit fingerprinting requirements

SUBSTITUTE NURSES

- Must possess a valid NJ Nursing License.
- Must pass NJ Criminal History Review Unit fingerprinting requirements

SUBSTITUTE SECURITY OFFICERS

- Strong interpersonal, organizational and communication skills
- Required criminal history background check and proof of U.S. citizenship or legal resident alien status
- Licensed and prequalified to carry firearms in the State of New Jersey

INTERESTED APPLICANTS SHOULD SEND LETTER OF INTEREST AND RESUME VIA EMAIL TO:
Margaret Teeney at mteeney@crestmem.edu.

LETTERS OF INTEREST ARE TO BE SUBMITTED NO LATER THAN 12/21/2018

AA/EOE