

Wildwood Crest Board of Education
Work Meeting/ Regular Meeting
Crest Memorial School
Media Center
Tuesday, November 16, 2021 at 5:30

Work Session:

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement
 - a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place and date of holding this meeting by posting notice in main office of Crest Memorial School, placement of advertisement in **The Press Newspaper on June 24, 2021.**
4. Roll Call
5. Closed Session
6. Committee Reports
 - a. Curriculum
 - b. Technology
 - c. Buildings & Grounds
 - d. Safety
 - e. Athletics
 - f. Policy
 - g. Finance
 - h. Liaison to Wildwood Board of Education
 - i. Liaison to Cape May County School Board Association
 - j. Mr. Del Conte, Superintendent
7. Correspondence
8. Adjournment
 - a. Motion to adjourn work session and begin regular session.

Regular Session:

1. Business Administrator's Report- see attached
2. Superintendent's Report- see attached
3. Public Comments
4. Board Comments
5. Adjournment

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, NOVEMBER 16, 2021
BUSINESS ADMINISTRATOR'S REPORT**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

BUSINESS ADMINISTRATOR'S CERTIFICATION

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **October 2021** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **November 2021**.

BOARD OF EDUCATION'S CERTIFICATION

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **October 2021** and after review of the Business Administrator's monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MINUTES

To approve and release minutes of the following meeting:
Regular Meeting - **October 19, 2021**

APPROPRIATIONS TRANSFERS

To approve Appropriations Transfers as per the attached list (*to be distributed prior to the meeting*). No transfers met the threshold this month.

FINANCIAL REPORTS

To approve the financial reports of the Business Administrator (A-148) and the Treasurer (A-149), which are in agreement, for **July 2021 and August 2021**

BILL PAYMENTS

To approve bill payments for **November 2021** as listed.

BUDGET CALENDAR

To approve the budget calendar to construct the 2022-2023 school year budget.

COMPREHENSIVE MAINTENANCE PLAN

To approve the comprehensive maintenance plan submitted for the 3 year period of 2020-2021 Actual, 2021-2022 Budgeted, and 2022-2023 Planned, along with the supporting M-1 Schedule.

ACCEPTANCE OF THE DRTRS

To approve the completion and filing of the NJ District Report of Transported Resident Students for the 2021-2022 school year.

APPROVE EMERGENCY PURCHASE ORDER

Upon recommendation of the Superintendent and the Business Administrator, to approve the emergency purchase order, #200202, to remit payment for remedial services rendered by state contract approved ServPro.

APPROVE TRANSPORTATION AGREEMENT

To approve the transportation agreement with Burlington County Special Services for student, R.M., to attend BCSS for the school year 21-22.

Business Administrator's Fiscal - Motions

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda item:

__TF __BM __JJ __MH __JS

RESOLVED, that the Board adopt the following resolution to withdraw \$115,000.00 from the maintenance reserve account for the environmental remediation issue.

WHEREAS, this was part of an emergency project at Crest Memorial, and the purchase order was already discussed with County Offices for procedural approval; and

WHEREAS, the Wildwood Crest Board of Education by resolution must approve the withdrawal of funds from maintenance reserve;

NOW, THEREFORE BE IT RESOLVED by the Wildwood Crest Board of Education that \$115,000.00 be withdrawn from the maintenance reserve account and deposited into the maintenance account for costs associated with this project as follows:

11-000-261-420	Environmental Remediation	\$115,000.00
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James Lushok
Business Administrator/Board Secretary

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, NOVEMBER 16, 2021
SUPERINTENDENT'S REPORT**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Superintendent, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

ENROLLMENT:

The present enrollment is 233. (Attached)

PRACTICE LOCKDOWN AND FIRE DRILL:

The practice lockdown and fire drill for October were on October 21st and 22nd, respectively.

TITLE I PERFORMANCE REPORT:

To approve the submission of the 2021 Title I Performance Report.

SCHOOL SAFETY & SECURITY STATEMENT OF ASSURANCE:

To approve the submission of the School Safety & Security Plan Annual Review Statement of Assurance.

MINDFUL MEDITATION AND JOURNALING:

To approve Claudia Gentzow to begin a Mindfulness Club at Crest Memorial School. Ms. Gentzow will be paid at the non-academic hourly rate of \$30.00 per hour.

APPROVE THE FOLLOWING WINTER SPORTS COACHES:

To approve the following Winter Sports for the 2021/2022 school year:

Girls Varsity Assistant Coach	Anthony Samartino	\$1,000
Girls Junior Varsity Assistant Coach	Scott Mason	\$1,000

**APPROVAL OF POLICIES/REGULATIONS INCLUDED IN POLICY ALERT #224
FOR A FIRST READING (As listed below):**

A. General Policy and Regulation Guides

P 2422	Comprehensive Health and Physical Education (M) (Revised)
P 2467	Surrogate Parents and Resource Family Parents (M) (Revised)
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5114	Children Displaced by Domestic Violence (Abolished)
P 5116	Education of Homeless Children (Revised)
P & R 7432	Eye Protection (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
R 8420.1	Fire and Fire Drills (M) (Revised)
P 8540	School Nutrition Programs (M) (Revised)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Revised)
P 8600	Student Transportation (M) (Revised)
P 8810	Religious Holidays (Abolished)

**B. New Jersey Department of Education – Office of Fiscal Accountability and Compliance
Audit – New and Revised Policy Guides**

P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
P 6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)

C. COVID-19 Policy Guide Updates

P 1648	Restart and Recovery Plan (M) (Abolished)
P 1648.02	Remote Learning Options for Families (M) (Abolished)
P 1648.03	Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)
P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (New)

NOVEMBER CMS TOTAL ENROLLMENT 2021/22	
PreSchool 3B	7
PreSchool 3G	8
PreSchool 4B	6
PreSchool 4Z	7
Kindergarten O	10
Kindergarten M	7
First Grade H	11
First Grade L	11
Second Grade C	10
Second Grade M	8
Third Grade D	15
Third Grade M	16
Fourth Grade C	13
Fourth Grade Z	14
Fifth Grade G	11
Fifth Grade S	12
Sixth Grade E	14
Sixth Grade M	12
Seventh Grade K	13
Seventh Grade P	11
Eighth Grade H	8
Eighth Grade M	9
TOTAL IN DISTRICT	233
TOTAL PREK-8 OOD	9
WWH	22
CMTECH	26
OCHS	1
MIDDLE	9
TOTAL	300

